



Your Service Package Options

STARTER BASIC

BOOKKEEPING: We write up your cheques, invoices, deposits and reconcile your bank. Great for start ups and small businesses.

FULL SERVICES: We are your accounting department, doing everything an accounting department would do; pay bills, prepare cheques, enter invoices, run payroll, reconcile the bank, GST/HST filing, prepare monthly financial statements. Access to your accountant/bookkeeper five days week.

CONTROLLERSHIP: We provide the accountant to prepare your monthly financial statements, oversee your bookkeeping and meet with you to discuss your business.

Want to learn more?

Call us today at 416-645-1234 or contact us online.

Our Services

CONTROLLERSHIP: Your company is growing. You have your team of bookkeepers but need a part-time accountant to produce meaningful financial statements. Numeric will provide you with your personal Accountant to prepare your monthly financial statements, meet with you to discuss them, and assist with such things as budgeting, cash flow. They are there to help you as your company is growing.

BOOKKEEPING: Most business owners find bookkeeping a tedious and uninteresting task, but effective bookkeeping is the key to operating a healthy business. Whether you run a small or large operation, it is imperative to have accurate and timely financial statements. This allows your management team to see the overall state of your business and provides the basis for sound financial decisions. Accurate, up-to-date and affordable bookkeeping gives you the edge to succeed and takes your business to the next level.

PAYROLL: Numeric will customize a system specific to your needs that will ensure your payroll is processed in a timely and cost efficient manner. We have the necessary tools to stay on top of ever-changing government legislation and are adept at multi-provincial payrolls. We ensure your employees are paid accurately and on time.

ACCOUNTING: Let Numeric manage your financial and accounting affairs. As well as maintaining your general ledger and subsidiary schedules as part of ongoing monthly bookkeeping, we can prepare your monthly financial and business compliance tax reports. At year-end, your accountant will be able to focus on tax-planning, tax returns and financial statements rather than cleaning up your books. Your accountant will love us!

HUMAN RESOURCES: As a Numeric client, you have full access to our HR division. Not only will we solve all of your hiring issues, we will also provide you with a full spectrum of HR-related services, including:

- Human Resource Management
- Legal Compliance
- Performance Development & Evaluations
- Benefits and Compensation
- Training and Development
- Payroll
- HR Policy, Employee Handbooks
- HRIS – Personnel Management System
- Employee Relations & Communication
- Recruitment and Executive Search
- Health and Safety/Wellness

Numeric also works in close contact with an extensive roster of financial professionals. Wealth management issues, succession planning needs, private banking, commercial loan, venture capital, IPO development, mortgage or insurance questions – we put you in immediate contact with the top advisors in Canada.

OPTIONAL SERVICES: Depending on the nature of your business, you may require further customized services to accomplish specific company objectives. We can provide you with a current read on outstanding filings or prep you for an annual audit. Other services include:

- Computer Software Conversion
- Job costing
- Write Ups
- Periodic cash flow statements
- Financial trend analysis
- Inventory